

Maple Plain Fire Department

Fire Commission Meeting Agenda

October 10, 2017 7:00am Maple Plain Fire Department

- 1. Call the Meeting to Order
- 2. Adopt the Agenda
- 3. Consent Agenda
 - a. Approve Meeting Minutes from July 11, 2017
- 4. 2017 YTD Call Report
- 5. 2017 Financial Update
- 6. Fire Chief's Report
- 7. Old Business
 - a. SCBA Replacement
 - b. Rescue 11 Light Retro Fit
 - c. Fire Station Facilities Study Update
 - d. JPA Discussion
- 8. New Business
 - a. Medina Fire Service Contract
 - b. Relief Association Update
 - c. Website
 - d. 2018 Meeting Dates
- 9. Confirmation of next meeting dates:
 - a. January 9, 2018 7am
- 10. Adjourn



Maple Plain Fire Department

Fire Commission Meeting Minutes

July 11, 2017 7:00am Maple Plain Fire Department

1. Call the Meeting to Order

Present: Chair Dominic Broda, Commissioners Caitlin Cahill, Lynn Betts, and Brad Spencer. Also Present: Fire Chief, Justin McCoy, Director of Public Safety, Gary Kroells, City Administrators, Mark Kaltsas, and Robert Schoen.

2. Adopt the Agenda

Motion by Commissioner Cahill to adopt the July 11, 2017 Fire Commission Agenda, Seconded by Commissioner Betts. Motion Passed.

3. Consent Agenda

- a. Approve Meeting Minutes from February 3, 2017
- b. Approve Meeting Minutes from April 11, 2017

Motion by Commissioner Cahill to approve the July 11, 2017 Consent Agenda. Seconded by Commissioner Broda. Motion Passed.

4. 2017 YTD Call Report

Fire Chief McCoy shared that the Maple Plain Fire Department has responded to 132 total calls so far this year. The 132 calls have accumulated 1623 hours of Total Emergency Call Hours. The call breakdown is as follows; 82 medical calls, 43 fire calls, and 7 car crash calls. Chief McCoy explained that the number of firefighters for day and night calls are almost identical with the average crew for day calls at 10 firefighters and the average night time call crews at 11 firefighters.

Motion by Commissioner Betts to approve the 2017 Year to Date Call Report. Seconded by Commissioner Cahill. Motion Passed.

5. 2017 Financial Update

Chief McCoy explained that the Fire Departments revenue is at 50.68 percent and is on pace to reach the years end projection. Expenditures for the Fire Department is also down below the 50 percent mark which is good moving forward.

Motion by Commissioner Spencer to approve the 2017 Financial update. Seconded by Commissioner Betts. Motion Passed.

6. Fire Chief's Report

Fire Chief McCoy shared that nearly all of the City bylaws to City Handbook policies have been completed, with the exception of the Fire Chief and Assistant Chief selection. Progress is being made and that the Fire Department has full say into the process. Doug Brooks is having a retirement party at B's on the River Friday, September 22nd. All of the commission members and City Council members are invited. Chief McCoy shared some of the highlighted Fire calls including a few fires and major medical calls.

Chief McCoy shared that a tour will be given to a Girl Scout troop. Chief McCoy explained the upcoming training schedule for the Commission and that the Fire Department received a \$500.00 check from the Lakes Area Emergency Management for extra batteries for Rescue 11.

Motion by Commissioner Cahill to approve the Fire Chief's report. Seconded by Commissioner Spencer. Motion Passed.

7. Old Business

a. SCBA Replacement

Fire Chief McCoy stated that the Fire Department's SCBA (Self Contained Breathing Aprtus) equipment needs to be replaced. Chief McCoy shared that the Fire Department received a quote to replace all of the equipment for \$176,500 from Emergency Response Solutions. He stated that the Fire Departments recommendation would be to stay with the MSA brand. Chief McCoy explained that the purchase of the SCBA's would be split over a two-year period with \$145,000 in 2017 and \$31,500 in 2019. Funding would come from the Department's Capital Improvement Fund.

Motion by Commissioner Betts to approve the purchase of MSA SCBA through Emergency Response Solutions. Seconded by Commissioner Cahill. Motion Passed.

8. New Business

a. Rescue 11 Light Retro Fit

Fire Chief McCoy explained that Rescue 11 (Maple Plain Fire's Heavy Rescue Truck) is highly functional, but has poor lighting that makes visibility along the highway and enroute to calls very dangerous. Chief McCoy shared that the Fire Department has received a quote from Action Fleet to have the lighting retrofitted for \$11,752.80 and if approved funds would be taken out of the Maple Plain/Independence Partnership Capital Improvement Account.

Motion by Commissioner Betts to approve the lighting retrofit of Rescue 11. Seconded by Commissioner Spencer. Motion Passed.

b. 2018 Proposed Budget

Chief McCoy provided an overview of the proposed 2018 Fire Partnership Budget. Chief McCoy explained that Maple Plain's share decreased and Independence's shared increased to account for errors made in the application of the distribution formula in the past.

Motion by Commissioner Cahill to recommend approval of the 2018 Fire Partnership Budget to the Maple Plain and Independence City Councils. Seconded by Commissioner Betts. Motion Passed.

c. Wages - Appendix D

Fire Chief McCoy recommended the following changes to the current pay schedule:

Pay Type	Currently	Proposed
Station Pay	Not Offered	\$13.00 / Hour
Public Relations Pay	Not Offered	\$20.00 / Event
Assistant Chief's Stipend	\$2,000 / Year	\$3,000 / Year
Captain/Lieutenant Stipend	\$1,750/ \$1,500 /Year	\$2,200 / Year
Licensure Pay (only the following are		\$250.00
paid)		**Paid after passage of all
 Emergency Medical Technician 		mandated training

Chief McCoy explained that Station Pay would be for when firefighters are at the station working on various items including making repairs and maintenance that would otherwise have to be contracted out.

Motion by Commissioner Spencer to recommend to the Maple Plain City Council approval of the changes to Appendix D. Seconded Commissioner Betts. Motion Passed.

d. Fire Station Informational Item

Chief McCoy shared that he presented a proposal to the Maple Plain City Council on Monday, July 10 to hire an architect to develop a conceptual plan and budget for a Fire Station Expansion. He stated that he will be bringing it back to their July 24th City Council Workshop for further discussion.

e. JPA Discussion

Fire Chief McCoy presented on the current JPA language and explained changes to the JPA language could be made to greater efficiencies and increase oversight balance between Maple Plain and Independence.

The Fire Commission gave Chief McCoy and staff the direction to bring proposed changes to a future Fire Commission meeting.

f. Duty Officer

Fire Chief McCoy shared that the Fire Department is planning to purchase a Duty Officer vehicle and Fire Chief vehicle to assist in response to fire calls in 2018. He shared how this system would work.

The Fire Commission supported conducting a 4-month trial of a Duty Officer in the fall of 2017 with the existing utility truck.

9. Confirmation of next meeting dates:

- a. October 10, 2017 7am
- b. January 9, 2018 7am

The meeting dates were confirmed by the Fire Commission.

10. Adjourn

Motion by Commissioner Cahill to adjourn the July 11, 2017 Fire Commission Meeting. Seconded by Commissioner Spencer. Motion Passed.



Emergency Call Report

Statistical Analysis

Number of Calls / Call Hours / Firefighter Resources

Time Period: January 1, 2017 - September 30, 2017



Total Calls - YTD	201

Total Emergency Call Hours - YTD 2202

Breakdown of emergency calls by type:		
	Number of Calls	Number of Hours
Total Medical Calls - YTD	126	1234
Total Fire Calls - YTD	62	851
Total Car Crash Calls - YTD	13	121

Breakdown of emergency calls by city:		
	Number of Calls	Number of Hours
Independence	96	1227
Maple Plain	87	775
Medina	10	112
Mutual Aid (Other)	7	76

Breakdown of emergency calls by hour of day:		
	Number of Calls	% of total calls
Day Time Calls (0601hrs - 1800hrs)	117	58%
Night Time Calls (1801hrs - 0600hrs)	82	41%

Breakdown of day time calls - weekend or week day			
	Number of Calls		% of calls weekend vs weekday
Weekend / Major Holiday	4	13	37%
Week Day	7	' 4	63%

Number of Firefighters per call		
	Avg # of Firefighter / Call	Smallest Crew
Day Time Calls (0601hrs - 1800hrs)	9	2
Night Time Calls (1801hrs - 0600hrs)	11	2



Emergency Call Report

Statistical Analysis

Response Times

Time Period: January 1, 2017 - September 30, 2017



All Calls - Dispatched to in-service	0:02:26
All Calls - Dispatched to on-scene	0:04:50
Calls in Coverage Area - Dispatched to in-service	0:02:22
Calls III Coverage Area - Dispatched to III-service	0.02.22
Calls in Coverage Area - Dispatched to on-scene	0:04:27

Breakdown of response time by c	ity:	
	Dispatched to in-service	Dispatched to on-Scene
Independence	0:02:40	0:06:16
Maple Plain	0:02:19	0:02:44
Medina	0:03:04	0:03:50
Mutual Aid	0:03:07	0:06:46

Breakdown of response time by hour of day:		
	Dispatched to in-service	Dispatched to on-Scene
Day Time Calls (0601hrs - 1800hrs)	0:02:27	0:04:29
Night Time Calls (1801hrs - 0600hrs)	0:02:19	0:04:45

Breakdown of response times by Qtr of Current Year (All Calls):			
	Dispatched to in-service	Dispatched to on-Scene	
Quarter 1	0:02:44	0:05:58	
Quarter 2	0:02:33	0:05:14	
Quarter 3	0:02:26	0:04:50	
Quarter 4			

Breakdown of response times by Year (All Calls):			
	Dispatched to in-service	Paged to on-Scene	
2016			
2015	Still working on find	ing historical data	
2014			

CITY OF MAPLE PLAIN *Expenditure Guideline©

Current Period: September 2017

l l			2017 YTD Budget	2017 YTD Amt	September MTD Amt	Enc Current	2017 YTD Balance	% of YTD Budget
### 1907-10-103 Part-Time Emplo \$15,450.00 \$9,014.22 \$693.00 \$0.00 \$0.00 \$6.00 \$6.00 \$6.00 \$0.00 \$0.00 \$6.00 \$0.00	IRE PARTI	JERSHIP FUND						
801-42210-103 Part-Time Emplo 815,450.00 89,014.22 8693.00 80.00 8	Fire Adm	inistration						
801 42210-104 Temporany Emplo 80.00	Active		\$15,450.00	\$9,014.22	\$693.00	\$0.00	\$6,435.78	58.34%
801-42210-106 Administrative Int \$0.00	Active	801-42210-1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801.42210-107 Secretarial Service \$1,060.00 \$36.00 \$0.00 \$0.00 \$1,000 \$1,	Active	801-42210-1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-121 PERA Contribution \$0.00	Active	801-42210-1	\$1,060.00	\$36.00	\$0.00	\$0.00	\$1,024.00	3.40%
801-42210-122 FICA Contribution \$1,000.00 \$668.03 \$50.02 \$0.00 \$0.00 801-42210-124 Fire Pension Cont \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 801-42210-134 Employer Paid H \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 801-42210-135 Employer Paid H \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 801-42210-137 Employer Paid H \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 801-42210-151 Worker & Comp I \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 801-42210-150 Maclical Evaluation \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 801-42210-201 Office Supplical Evaluation \$0.00 \$1.00 \$0.00	Active	801-42210-1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-124 Fire Pension Cont \$0.00 \$0.00 \$0.00 801-42210-132 Employer Paid H \$0.00 \$0.00 \$0.00 801-42210-133 Employer Paid H \$0.00 \$0.00 \$0.00 801-42210-131 Employer Paid H \$0.00 \$0.00 \$0.00 801-42210-131 Worker's Compl. \$0.00 \$0.00 \$0.00 801-42210-151 Worker's Compl. \$0.00 \$0.00 \$0.00 801-42210-201 Office Supplies \$0.00 \$0.00 \$0.00 801-42210-202 Printed Forms & \$0.00 \$130.41 \$130.41 \$0.00 \$0.00 801-42210-203 Printed Forms & \$0.00 \$130.41 \$130.41 \$10.41 \$0.00 <td< td=""><td>Active</td><td>801-42210-1</td><td>\$1,000.00</td><td>\$668.03</td><td>\$50.02</td><td>\$0.00</td><td>\$331.97</td><td>66.80%</td></td<>	Active	801-42210-1	\$1,000.00	\$668.03	\$50.02	\$0.00	\$331.97	66.80%
801-42210-131 Employer Paid H \$0.00	Active	801-42210-1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-133 Employer Paid Llf 80.000 86.000 80.0000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.0000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.0000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.0000 80.0000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.000 80.000	Active	801-42210-1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-151 Worker s Comp I \$8,000.00 \$8,000.00 \$6,000 \$0.00 \$5,57 \$0.00 \$5,600 \$5,600 \$5,00	Active	801-42210-1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-170 Medical Evaluatio \$0.00 \$5,537.50 \$0.00 \$0.00 \$5,59.5 \$1,000 \$0.	Active	801-42210-1	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	100.00%
801-42210-180 Psychological EV \$0.00	Active	E 801-42210-170 Medical Evaluatio	\$0.00	\$5,537.50	\$0.00	\$0.00	-\$5,537.50	0.00%
801-42210-201 Office Supplies \$770.00 \$254.52 \$0.00 \$0.00 \$5.30 801-42210-203 Printed Forms & \$520.00 \$130.41 \$130.41 \$0.00 \$3.3 801-42210-300 Management Ser \$5.910.00 \$2.555.00 \$0	Active	E 801-42210-180 Psychological Ev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-300 Management Ser \$520.00 \$2,555.00 \$0.00 \$0.00 \$3.3 \$3.3 \$10.41 \$130.41 \$130.41 \$0.00 \$3.00 \$3.00 \$3.3 \$10.42210-300 Management Ser \$5,910.00 \$2,555.00 \$0.00 \$0.00 \$0.00 \$0.00 \$3.00 \$1.00 \$1.3 \$1.00	Active	E 801-42210-201 Office Supplies	\$770.00	\$254.52	\$0.00	\$0.00	\$515.48	33.05%
801-42210-300 Management Ser \$5,910.00 \$2,555.00 \$0.00 \$0.00 \$3.33 \$0.00	Active	E 801-42210-203 Printed Forms &	\$520.00	\$130.41	\$130.41	\$0.00	\$389.59	25.08%
80142210-302 Planning Services \$0.00 <	Active	E 801-42210-300 Management Ser	\$5,910.00	\$2,555.00	\$0.00	\$0.00	\$3,355.00	43.23%
80142210-304 Legal Services \$0.00 \$1,330.01 \$0.00 \$0.00 \$1,330.01 \$0.00 \$0.00 \$1,330.01 \$0.00 \$0.00 \$1,030.00 \$0.00 </td <td>Active</td> <td>E 801-42210-302 Planning Services</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>0.00%</td>	Active	E 801-42210-302 Planning Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
80142210-306 Police Administratio \$0.00 \$0	Active	E 801-42210-304 Legal Services	\$0.00	\$1,330.01	\$0.00	\$0.00	-\$1,330.01	0.00%
801-42210-307 Fire Administratio	Active	E 801-42210-306 Police Administra	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
80.10 \$0.00 <th< td=""><td>Active</td><td>801-42210-307</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>\$0.00</td><td>0.00%</td></th<>	Active	801-42210-307	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-311 Contract Service \$0.00 \$1,081.50 \$0.00 \$0.00 \$0.00 \$0.00 \$1,081.50 \$0.00 \$0.00 \$0.00 \$1,081.50 \$0.00 <td>Active</td> <td>801-42210-309</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>0.00%</td>	Active	801-42210-309	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-322 Postage \$210.00 \$0.00	Active	E 801-42210-311 Contract Service	\$0.00	\$1,081.50	\$0.00	\$0.00	-\$1,081.50	0.00%
801-42210-361 General Liability I \$3,110.00 \$3,110.00 \$0.00 <td>Active</td> <td>E 801-42210-322 Postage</td> <td>\$210.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$210.00</td> <td>0.00%</td>	Active	E 801-42210-322 Postage	\$210.00	\$0.00	\$0.00	\$0.00	\$210.00	0.00%
801-42210-362 Property Insuranc \$0.00	Active		\$3,110.00	\$3,110.00	\$0.00	\$0.00	\$0.00	100.00%
801-42210-363 Automotive Insur \$13,450.00 \$8,761.00 \$0.00 \$4 801-42210-430 Personnel Testin \$5,670.00 \$0.00 \$0.00 \$6.00 \$6.00 \$0.00	Active		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
801-42210-430 Personnel Testin \$5,670.00 \$0.00 \$0.00 \$0.00 \$5.00 \$0.00 \$	Active		\$13,450.00	\$8,761.00	\$0.00	\$0.00	\$4,689.00	65.14%
801-42210-433 Dues & Subscripti \$3,090.00 \$3,415.97 \$0.00 \$40.00 \$40.00 \$3.415.97 \$0.00 \$40.0	Active		\$5,670.00	\$0.00	\$0.00	\$0.00	\$5,670.00	0.00%
801-42210-434 Awards & Indemn \$520.00 \$28.96 \$0.00	Active		\$3,090.00	\$3,415.97	\$0.00	\$0.00	-\$325.97	110.55%
801-42210-437 Miscellaneous \$1,030.00 \$91.23 \$0.00 \$0.00 801-42210-441 FIRE INSPECTO \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 801-42210-442 PENSION \$31,930.00 \$31,851.00 \$0.00 \$0.00 \$0.00 Total Fire Administratio \$91,720.00 \$75,865.35 \$873.43 \$0.00 \$15 801-42220-103 Part-Time Emplo \$73,650.00 \$39,307.50 \$0.00 \$0.00 \$34 801-42220-122 FICA Contribution \$4,140.00 \$618.80 \$0.00 \$0.00 \$1 801-42220-215 Shop Materials \$2,00 \$618.80 \$0.00 \$0.00 \$0.00 \$0.00 \$0.100 S0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Active		\$520.00	\$28.96	\$0.00	\$0.00	\$491.04	5.57%
801-42210-441 FIRE INSPECTO \$0.00	Active		\$1,030.00	\$91.23	\$0.00	\$0.00	\$938.77	8.86%
801-42210-442 PENSION \$31,930.00 \$31,851.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$15,865.35 \$15,865.35 \$15,865.35 \$15,865.35 \$15,865.35 \$15,865.36 \$15,865.36 \$15,865.36 \$15,865.36 \$15,865.36 \$15,865.36 \$15,865.36 \$15,805.36	Active		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Fire Administratio \$91,720.00 \$75,865.35 \$873.43 \$0.00 \$15,8 801-42220-103 Part-Time Emplo \$73,650.00 \$39,307.50 \$0.00 \$0.00 \$34,3 801-42220-122 FICA Contribution \$4,140.00 \$2,976.44 \$0.00 \$0.00 \$1,1 801-42220-215 Shop Materials \$270.00 \$618.80 \$0.00 \$0.00 \$0.00 801-42220-216 Chemicals & Che \$0.00 \$0.00 \$0.00 \$0.00	Active	801-42210-4	\$31,930.00	\$31,851.00	\$0.00	\$0.00	\$79.00	99.75%
801-42220-103 Part-Time Emplo \$73,650.00 \$39,307.50 \$0.00 \$34,3 801-42220-122 FICA Contribution \$4,140.00 \$2,976.44 \$0.00 \$0.00 \$1,1 801-42220-215 Shop Materials \$270.00 \$618.80 \$0.00 \$0.00 \$0.00 \$0.00		Total	\$91,720.00	\$75,865.35	\$873.43	\$0.00	\$15,854.65	82.71%
E 801-42220-103 Part-Time Emplo \$73,650.00 \$39,307.50 \$0.00 \$30.00 \$34,3 E 801-42220-122 FICA Contribution \$4,140.00 \$2,976.44 \$0.00 \$0.00 \$1,1 E 801-42220-215 Shop Materials \$270.00 \$618.80 \$0.00 \$0.00 \$30.00 E 801-42220-216 Chemicals & Che \$0.00 \$0.00 \$0.00 \$0.00	Fire Fight	ing						
E 801-42220-122 FICA Contribution \$4,140.00 \$2,976.44 \$0.00 \$0.00 \$1,1 E 801-42220-215 Shop Materials \$270.00 \$618.80 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	Active	E 801-42220-103 Part-Time Emplo	\$73,650.00	\$39,307.50	\$0.00	\$0.00	\$34,342.50	53.37%
E 801-42220-215 Shop Materials \$270.00 \$618.80 \$0.00 \$0.00 -\$3 E 801-42220-216 Chemicals & Che \$0.00 \$0.00 \$0.00 \$0.00	Active	E 801-42220-122 FICA Contribution	\$4,140.00	\$2,976.44	\$0.00	\$0.00	\$1,163.56	71.89%
E 801-42220-216 Chemicals & Che \$0.00 \$0.00 \$0.00 \$0.00	Active	E 801-42220-215 Shop Materials	\$270.00	\$618.80	\$0.00	\$0.00	-\$348.80	229.19%
	Active	E 801-42220-216 Chemicals & Che	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF MAPLE PLAIN *Expenditure Guideline©

% of YTD Budget	26 15%	0:00%	50.56%	86.45%	%00.0	%00.0	55.63%		0.00%	0.00%	0.00%	131.04%	65.52%		33.36%	0.00%	77.05%	0.00%	0.00%	%00.0	%96.92		0.00%	67.33%	186.50%	%00.0	67.65%	%00.0	142.52%	77.65%		1.13%	3.06%	%00.0	%95.06	%00'0	88.00%	29.98%
2017 % YTD Balance	ı	-\$347.07	\$4,944.11	\$948.85	\$0.00	\$0.00	\$44,395.70		\$0.00	\$0.00	\$520.00	-\$161.40	\$358.60		\$1,032.98	\$0.00	\$3,098.84	\$0.00	-\$1,064.06	\$520.00	\$3,587.76		\$4,120.00	\$169.90	-\$891.00	\$0.00	\$4,998.67	\$0.00	-\$2,410.64	\$5,986.93		\$3,569.31	\$1,996.87	-\$35.88	\$500.17	-\$155.88	\$636.00	\$6,510.59
Enc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
September MTD Amt	\$221.04	\$0.00	\$406.94	\$1,046.23	\$0.00	\$0.00	\$1,674.21		\$0.00	\$0.00	\$0.00	\$49.06	\$49.06		\$0.00	\$0.00	\$0.00	\$0.00	\$140.91	\$0.00	\$140.91		\$0.00	\$70.02	\$1,921.00	\$0.00	\$751.25	\$0.00	\$317.25	\$3,059.52		\$0.00	\$0.00	\$0.00	\$208.84	\$0.00	\$3,000.00	\$3,208.84
, 2017 t YTD Amt	\$1.3	\$347.07	\$5,055.89	\$6,051.15	\$0.00	\$0.00	\$55,664.30		\$0.00	\$0.00	\$0.00	\$681.40	\$681.40		\$517.02	\$0.00	\$10,401.16	\$0.00	\$1,064.06	\$0.00	\$11,982.24		\$0.00	\$350.10	\$1,921.00	\$0.00	\$10,451.33	\$0.00	\$8,080.64	\$20,803.07		\$40.69	\$63.13	\$35.88	\$4,799.83	\$155.88	\$4,664.00	\$9,759.41
2017 YTD Budget	\$5,000.00	\$0.00	\$10,000.00	\$7,000.00	\$0.00	\$0.00	\$100,060.00		\$0.00	\$0.00	\$520.00	\$520.00	\$1,040.00		\$1,550.00	\$0.00	\$13,500.00	\$0.00	\$0.00	\$520.00	\$15,570.00		\$4,120.00	\$520.00	\$1,030.00	\$0.00	\$15,450.00	\$0.00	\$5,670.00	\$26,790.00		\$3,610.00	\$2,060.00	\$0.00	\$5,300.00	\$0.00	\$5,300.00	\$16,270.00
	E 801-42220-240 Small Tools & Mi	E 801-42220-437 Miscellaneous	E 801-42220-443 Turnout Gear	E 801-42220-580 Other Equipment	E 801-42220-602 Other Long-Term	E 801-42220-612 Other Long-Term	Total Fire Fightin	ntion	E 801-42230-203 Printed Forms &	E 801-42230-331 Training & Travel	E 801-42230-352 General Public Inf	E 801-42230-437 Miscellaneous	Total Fire Preventio	ng	E 801-42240-207 Training Supplies	E 801-42240-208 Training and Instr	801-42240-331	E 801-42240-433 Dues & Subscripti	E 801-42240-437 Miscellaneous	E 801-42240-580 Other Equipment	Total Fire Trainin	Fire Communications	E 801-42250-221 Equipment Parts	E 801-42250-309 EDP, Software an	E 801-42250-323 Radio Units	E 801-42250-410 Rentals (General)	E 801-42250-419 General Rentals	E 801-42250-437 Miscellaneous	E 801-42250-580 Other Equipment	Total Fire Communication	ment	E 801-42260-212 Motor Fuels	E 801-42260-221 Equipment Parts	E 801-42260-240 Small Tools & Mi	E 801-42260-404 Machinery & Equi	E 801-42260-437 Miscellaneous	E 801-42260-580 Other Equipment	Total Fire Equipmer
	Active	Active	Active	Active	Active	Active		Fire Prevention	Active	Active	Active	Active		Fire Training	Active	Active	Active	Active	Active	Active		Fire Comn	Active	Active	Active	Active	Active	Active	Active		Fire Equipment	Active	Active	Active	Active	Active	Active	

CITY OF MAPLE PLAIN *Expenditure Guideline©

% of YTD	54 36%	0.00%	35.90%		168.38%	0.00%	0.00%	0.00%	0.00%	42.30%		0.00%	450.91%	0.00%	0.00%	94.20%	49.34%	100.00%	109.06%	0.00%	76.04%	%00.0	0.00%	0.00%	9.77%	0.00%	0.00%	119.13%		0.00%	%00.0		0.00%	0.00%		0.00%	0.00%	0.00%	0.00%
2017 YTD Ralance	\$22 896 69	\$25,800.00	\$48,696.69		-\$355.59	\$1,550.00	\$0.00	\$0.00	\$0.00	\$1,194.41		\$770.00	-\$2,631.85	\$0.00	\$0.00	\$89.96	\$1,722.39	\$0.00	-\$298.86	\$820.00	\$1,233.76	\$0.00	\$1,030.00	-\$320.66	\$2,707.01	\$520.00	-\$9,680.00	-\$4,038.25		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Enc	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
7 September	\$1.05	\$0.00	\$1,058.70		\$31.53	\$0.00	\$0.00	\$0.00	\$0.00	\$31.53		\$0.00	\$440.44	\$0.00	\$0.00	\$165.00	\$91.50	\$0.00	\$432.86	\$0.00	\$46.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,380.00	\$6,556.53		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
7 2017	\$27.2	\$0.00	\$27,273.31		\$875.59	\$0.00	\$0.00	\$0.00	\$0.00	\$875.59		\$0.00	\$3,381.85	\$0.00	\$0.00	\$1,460.04	\$1,677.61	\$820.00	\$3,598.86	\$0.00	\$3,916.24	\$0.00	\$0.00	\$320.66	\$292.99	\$0.00	\$9,680.00	\$25,148.25		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
2017 YTD Budget	\$50.170.00	\$25,800.00	\$75,970.00		\$520.00	\$1,550.00	\$0.00	\$0.00	\$0.00	\$2,070.00		\$770.00	\$750.00	\$0.00	\$0.00	\$1,550.00	\$3,400.00	\$820.00	\$3,300.00	\$820.00	\$5,150.00	\$0.00	\$1,030.00	\$0.00	\$3,000.00	\$520.00	\$0.00	\$21,110.00		\$0.00	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	E 801-42265-405 Vehicle Repair &	E 801-42265-550 Motor Vehicles	Total Fire Fleet Vehicle	Services	E 801-42270-215 Shop Materials	E 801-42270-221 Equipment Parts	E 801-42270-240 Small Tools & Mi	E 801-42270-437 Miscellaneous	E 801-42270-580 Other Equipment	Total Medical Service	Fire Stations and Bldgs	E 801-42280-211 Cleaning Supplie	E 801-42280-223 Building Repair S	E 801-42280-302 Planning Services	E 801-42280-309 EDP, Software an	E 801-42280-311 Contract Service		E 801-42280-362 Property Insuranc	E 801-42280-381 Electric Utilities	E 801-42280-382 Water Utilities			E 801-42280-385 Sewer Utilities	E 801-42280-401 Building Repair &	E 801-42280-520 Buildings & Struct		E 801-42280-720 Operating Transf	Total Fire Stations and Bldg	Sanitation & Recycling	E 801-43200-384 Refuse & Recycli	Total Sanitation & Recyclin	Culture & Recreation	E 801-45000-225 Landscaping Mat	Total Culture & Recreatio	k Note	E 801-47076-550 Motor Vehicles	E 801-47076-601 Bond Principal	E 801-47076-611 Bond Interest	E 801-47076-620 Fiscal Agent s Fe
	Active	Active		Medical Services	Active	Active	Active	Active	Active		Fire Stat	Active	Active	Active	Active	Active	Active	Active	Active	Active	Active	Active	Active	Active	Active	Active	Active		Sanitatio	Active		Culture 8	Active		Fire Truck Note	Active	Active	Active	Active

CITY OF MAPLE PLAIN *Expenditure Guideline©

		2017	2017	September	Enc	2017	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance Budget	Budget
Active	E 801-47076-621 Bond Issuance C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 801-47076-724 Debt Service Fun	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fire Truck Not	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Transfers Out	5 Out						
Active	Active E 801-49360-721 Equipment Revol	\$31,830.00	\$15,915.00	\$0.00	\$0.00	\$15,915.00	50.00%
Active	E 801-49360-722 Capital Improvem	\$31,830.00	\$15,915.00	\$0.00	\$0.00	\$15,915.00	50.00%
	Total Transfers Ot	\$63,660.00	\$31,830.00	\$0.00	\$0.00	\$31,830.00	20.00%
Other Ex	Other Expense - Unallocated						
Active	E 801-49990-725 Contingencies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 801-49990-750 Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Other Expense - Unallocate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total FIRE PARTNERSHIP FUND	\$414,260.00	\$259,882.92	\$16,652.73	\$0.00	\$154,377.08	62.73%

CITY OF MAPLE PLAIN *Expenditure Guideline©

		2017	2017	September	Enc	2017	" of VTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
FIRE EQUIP	FIRE EQUIP & CAPITAL FUND						
Fire Fleet	Fire Fleet Vehicles						
Active	Active E 802-42265-550 Motor Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Active	E 802-42265-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fire Fleet Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	l
7.	Total FIRE EQUIP & CAPITAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	l

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Current Period: September 2017

		2017	2017	September	Fnc	2017	% of VTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance Budget	Budget
FIRE DEBT SERVICE	SERVICE						
Fire Truck Note	k Note						
Active	E 803-47076-601 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 803-47076-602 Other Long-Term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 803-47076-603 Short-Term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	%00'0
Active	E 803-47076-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 803-47076-611 Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 803-47076-612 Other Long-Term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 803-47076-613 Short-Term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total Fire Truck Not	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total FIRE DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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CITY OF MAPLE PLAIN *Revenue Guideline©

Active R 822-39200 Interfund Operating Trans \$21,860 00 \$50.00 \$50.00 \$50.00 \$50.1860 Active R 822-39202 Transfer from Obter Fun \$50.00			2017 YTD Budget	2017 YTD Amt	September MTD Amt	2017 YTD Balance	% of YTD Budget
39202 Transfer from General Fu \$0.00 \$0.00 \$0.00 39202 Transfer from General Fu \$0.00 \$0.00 \$0.00 39202 Contribution—Enterprise F \$0.00 \$0.00 \$0.00 39202 Transfer from Cher FunD \$21,880.00 \$0.00 \$0.00 3922 Interest Earnings \$0.00 \$0.00 \$0.00 3922 On Interior Corpus \$32,780.00 \$0.00 \$0.00 3920 Interior Corpus \$32,780.00 \$0.00 \$0.00 3920 Interior Corpus \$32,780.00 \$0.00 \$0.00 370 RM WATER Corp FunD \$32,780.00 \$0.00 \$0.00 3340 Federal Crants and Aids \$32,780.00 \$0.00 \$0.00 3342 Online State Aid Grants \$0.00 \$0.00 \$0.00 3420 Special Fire Protection S \$0.00 \$0.00 \$0.00 3420 Special Fire Protection S \$0.00 \$0.00 \$0.00 3420 Special Fire Protection S \$0.00 \$0.00 \$0.00 3520 Ontributions & Bornation \$0.00 \$0.00 \$0.00 3	Active	R 622-39200 Interfund Operating Tran	\$21,860.00	\$0.00	\$0.00	\$21,860.00	0.00%
93202 Contribution-Enterprise F \$0.00 \$0.00 \$0.00 93202 Transfer from Other FunD \$0.00 \$0.00 \$0.00 92020 Transfer from Other FunD \$21,860.00 \$0.00 \$0.00 80201 Interest Earnings \$0.00 \$0.00 \$0.00 92201 Interest Earnings \$0.00 \$0.00 \$0.00 93201 Interest Earnings \$0.00 \$0.00 \$0.00 9320 Interfund Operating Tran \$32,780.00 \$0.00 \$0.00 33420 Interest Earning Transfer from Grants \$0.00 \$0.00 \$0.00 33420 Interest Earnings \$0.00 \$10.00 \$10.00 \$10.00 33420 Interest Earnings \$0.00 \$10.00 \$10.10 \$10.11 33420 Interest Earnings \$0.00 \$10.00 \$10.00 \$10.00 \$10.10 3520 Contributions & Donation \$0.00 \$10.00 \$10.00 \$10.11 \$10.00 \$10.00 \$10.00 \$10.00 \$10.00 \$10.00 \$10.00 \$10.00 \$10.00 \$10.10 \$10.00 \$10.00 \$10.00	Active	R 622-39201 Transfer from General Fu	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
30203 Transfer from Other Funn \$0.000 \$0.000 \$0.00	Active	R 622-39202 Contribution-Enterprise F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
### SEWER CIP FUND \$21,860.00 \$0.00 \$0.00 \$21,8 FUND \$0.00 \$	Active	R 622-39203 Transfer from Other Fun	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
90.00 Interest Earnings \$0.00 \$0.0	T.	otal SANITARY SEWER CIP FUND	\$21,860.00	\$0.00	\$0.00	\$21,860.00	%00.0
362.10 Interest Earnings \$0.00 \$0.	SIORINI WA	ER CIP FUND					
Sp200 Interfund Operating Tran \$32,780.00 \$0.00 \$32,7 FUND \$32,780.00 \$0.00 \$0.00 \$32,7 FUND \$32,780.00 \$0.00 \$0.00 \$32,7 Sal Substants \$0.00 \$0.00 \$0.00 \$18,5 33422 Other State Aid Grants \$0.00 \$0.00 \$0.00 \$18,5 34202 Special Fire Protection S \$365,039.00 \$274,165.00 \$0.00 \$18,5 34202 Other Revenues \$0.00 \$10,00 \$10,00 \$10,00 \$10,00 34202 Other Revenues \$0.00 \$10,00 \$10,00 \$10,00 \$10,00 34202 Other Revenues \$0.00 \$10,838.0 \$10,00 \$10,00 \$10,00 34202 Other Revenues \$0.00 \$10,838.0 \$0.00 \$10,00 \$10,80 36230 Contributions & Donation \$0.00 \$11,180.00 \$10,00 \$10,83 39201 Transfer from General Fu \$0.00 \$10,838.0 \$20,00 \$20,00 39202 Reserve Funds \$0.00 \$10,00 \$20,00	Active	R 623-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STORM WATER CIP FUND \$32,780.00 \$0.00 \$0.00 \$32,780.00 FUND \$32,780.00 \$0.00 \$0.00 \$18,5 34100 Federal Grants \$18,540.00 \$0.00 \$0.00 \$18,5 3422 Other State Arid Grants \$0.00 \$0.00 \$0.00 \$18,5 3422 Other State Arid Grants \$0.00 \$100.00 \$18,5 3422 Other Revenues \$0.00 \$160.00 \$100.00 34250 Ulterest Earnings \$0.00 \$160.00 \$100.00 34250 Ulterest Earnings \$0.00 \$100.00 \$100.00 35250 Interest Earnings \$0.00 \$100.00 \$100.00 35250 Refunds & Reimburseme \$0.00 \$11,180.00 \$5,000 \$11,1180.00 \$11,1180.00 \$11,1080.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00 \$11,1180.00	Active	R 623-39200 Interfund Operating Tran	\$32,780.00	\$0.00	\$0.00	\$32,780.00	0.00%
\$0.00 \$0.00 \$18,5 \$0.00 \$3.00 \$18,5 \$0.00 \$3.00			\$32,780.00	\$0.00	\$0.00	\$32,780.00	0.00%
33420 Insurance Premium Tax \$18,540.00 \$0.00 \$0.00 \$18,540.00 \$0.00 \$18,540.00 \$0.00 \$18,540.00 \$0.	-IRE PARTN						
33420 Unsurance Premium Tax \$18,540.00 \$0.00 \$0.00 \$18,60 33422 Other State Aid Grants \$0.00 \$0.00 \$0.00 \$0.00 34420 Special Fire Protection S \$365,039.00 \$274,155.00 \$0.00 \$0.00 34950 Other Revenues \$0.00 \$160.00 \$0.00 \$0.00 \$0.00 36210 Interest Earnings \$0.00 \$10.00 \$0.00 \$0.00 \$0.00 36220 Contributions & Donation \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 36210 Interest Earnings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 36210 Interest Earnings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 39201 Transfer from General Funds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 39201 Transfer from General Funds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 39300 Proceeds-Gen Long-term \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 39300 Proceeds-Gen Long-term \$0.00 \$0.00 \$0.00 <td>Active</td> <td>R 801-33100 Federal Grants and Aids</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>0.00%</td>	Active	R 801-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422 Other State Aid Grants \$0.00 \$0.00 \$0.00 34202 Special Fire Protection S \$365,039.00 \$274,155.00 \$90,00 \$190,250.00 34202 Special Fire Protection S \$30.00 \$150.00 \$100.00 \$100.00 34950 Other Revenues \$0.00 \$10,838.10 \$100.00 \$10,838.10 36220 Refunds & Reimburseme \$0.00 \$10,838.10 \$0.00 \$11,11 36250 Refunds & Reimburseme \$0.00 \$10,838.10 \$0.00 \$11,11 36250 Refunds & Reimburseme \$0.00 \$11,180.00 \$5,380.00 \$11,11 38201 Transfer from General Funds \$0.00 \$11,180.00 \$5,000 \$11,11 38202 Reserve Funds \$0.00 \$10,00 \$0.00 \$0.00 \$11,11 38300 Proceeds-Gen Long-term \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 38100 Federal Grants and Aids \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 38200 Interfund Operating Tran \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 38300 P	Active	R 801-33420 Insurance Premium Tax-	\$18,540.00	\$0.00	\$0.00	\$18,540.00	0.00%
34202 Special Fire Protection S \$365,039.00 \$274,155.00 \$30,295.00 \$90,34950 34950 Other Revenues \$0.00 \$160.00 \$100.00 \$100.00 36210 Interest Earnings \$0.00 \$160.00 \$100.00 \$100.00 36250 Refunds & Reimburseme \$0.00 \$0.00 \$0.00 \$10,00 \$10,00 36250 Refunds & Reimburseme \$0.00 \$11,180.00 \$0.00 \$11,1 \$0.00 \$11,1 38250 Reserve Funds \$0.00 \$11,180.00 \$0.00 \$0.00 \$11,1 \$0.00 \$11,1 38250 Reserve Funds \$0.00 \$11,180.00 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.00 \$0.00 \$11,1 \$0.	Active	R 801-33422 Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34950 Other Revenues \$0.00 \$150.00 \$100.00 -\$ 36210 Interest Earnings \$0.00 \$3.69 \$0.00 \$0.00 36220 Refunds & Reimburseme \$0.00 \$10,838.10 \$0.00 \$10,838.10 \$0.00 36250 Refunds & Reimburseme \$0.00 \$11,180.00 \$5.380.00 \$11,1190.00 \$11,1190.00 \$11,1190.00 \$11,1190.00 \$11,1190.00 \$11,1190.00 \$11,1190.00 \$11,1190.00 \$11,1190.00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$10,00 \$11,	Active	R 801-34202 Special Fire Protection S	\$365,039.00	\$274,155.00	\$30,295.00	\$90,884.00	75.10%
36210 Interest Earnings \$0.00 \$3.69 \$0.00 36230 Contributions & Donation \$0.00 \$0.00 \$0.00 36250 Refunds & Reimburseme \$0.00 \$10,838.10 \$0.00 39101 Sales of Fixed Assets & \$0.00 \$0.00 \$0.00 \$11,180.00 39201 Transfer from General Fu \$0.00 \$11,180.00 \$5.380.00 \$11,180.00 39202 Reserve Funds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 39300 Proceeds-Gen Long-term \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 38200 Interest Earnings \$0.00	Active	R 801-34950 Other Revenues	\$0.00	\$150.00	\$100.00	-\$150.00	0.00%
36230 Contributions & Donation \$0.00 <	Active	R 801-36210 Interest Earnings	\$0.00	\$3.69	\$0.00	-\$3.69	0.00%
\$0.00 \$10,833.10 \$0.00 \$10,83 \$38101 Sales of Fixed Assets & \$0.00 \$0.00 \$0.00 \$0.00 \$39201 Transfer from General Fu \$0.00 \$11,180.00 \$5,380.00 \$11,1 \$39201 Transfer from General Fu \$0.00 \$0.00 \$0.00 \$0.00 \$0.11,1 \$3920 Reserve Funds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.11,1 \$3930 Proceeds-Gen Long-term \$0.00	Active	R 801-36230 Contributions & Donation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101 Sales of Fixed Assets & \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$11,180.00 \$0.00 \$11,11,180.00 \$0.00 \$0.00 \$11,11,180.00 \$0.00	Active	R 801-36250 Refunds & Reimburseme	\$0.00	\$10,838.10	\$0.00	-\$10,838.10	0.00%
39201 Transfer from General Fu \$0.00 \$11,180.00 \$5,380.00 -\$11,11 39250 Reserve Funds \$0.00 \$0.00 \$0.00 \$0.00 39300 Proceeds-Gen Long-term \$0.00 \$0.00 \$0.00 \$0.00 AL FUND \$0.00 \$0.00 \$0.00 \$87,775.00 \$87,72 AL FUND \$0.00 \$0.00 \$0.00 \$0.00 \$87,775.00 \$87,72 AL FUND \$0.00 \$0.00 \$0.00 \$0.00 \$87,775.00 <td>Active</td> <td>R 801-39101 Sales of Fixed Assets &</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>0.00%</td>	Active	R 801-39101 Sales of Fixed Assets &	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
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CITY OF MAPLE PLAIN *Revenue Guideline©



Maple Plain Fire Department

Fire Commission Meeting Fire Chief's Report

October 10, 2017
Maple Plain Fire Department

Vision as Fire Chief

To build an organizational structure that provides necessary tools, equipment, training and leadership for everyone to be successful when in action.

Quarter Highlights

- Completed with our Bylaw to City Policy Conversion
- Continued Box Alarm Assignments
- Published Website
- Retrofit of Rescue 11 Lights
- Finalized SCBA Purchase

Personnel Changes

- Cole Horner Resigned
- One recruit going through the hiring process

Fire / Rescue Calls to Highlight

- 8/5/17 Fire Out Report Clayton Drive
- 8/19/17 Fall Amy Lane
- 8/26/17 Illegal Burn Budd Ave
- 9/8/17 Traffic Assist Wayzata Fire

Public Education Events

- 2 Birthday parties
- Night to Unite
- Fire Prevention Gear-up

Training Update

- Deck and Command Training
- Auto Extrication Training
- Pump Training
- Large Hose Line Relay Pumping Training

Grants

Received about \$2500 from DNR to be used to update Grass 11 Radio Headsets

Thank You Notes

• N/A

Equipment Upgrade

- Added a chain saw to Grass 11
- Light Retro-fit on R 11

Fire Chief Administrative Hours

• 534 Hours YTD (.34 FTE)



Maple Plain Fire Department

Fire Commission Meeting Old Business & New Business Items

October 10, 2017

Maple Plain Fire Department

Old Business

a. SCBA Replacement

As discussed at the February 3, April 11 and July 11, 2017 Fire Commission meeting, our current SCBA (Self Contained Breathing Apparatus) equipment is nearing the end of life. SCBA's have an end of life date as these are essential life safety items. MPFD has received a quote for replacing all of our current SCBA's at a price of \$176,500. This would purchase 24 packs, 40 bottles, 35 facepieces and 24 Buddy hoses.

Chief McCoy has developed a plan to split the purchase of the SCBA's over a two year period and use funding available through the Department's Capital Improvement Fund. The following outlines the funding plan.

Year 1 – 2017 Cost = \$145,000 Year 2 – 2019 Cost = \$31,500

At the July 11, 2017 meeting the Fire Commission gave approval to purchase MSA SCBA for \$145,000.

Since the July meeting the order has been finalized with all minor details and MPFD will receive the SCBA's by the end of the year.

Action Needed: No action at this time. Informational Item Only.

b. Rescue 11 Light Retrofit

Rescue 11 is Maple Plain Fire's Heavy Rescue Truck that responds to all crashes, larger rescue operations and other large events. This truck was put in service in the 1990's. This truck is highly functional but the poor lighting makes visibility along the highway and enroute to calls very dangerous. Lighting upgrade would provide brighter lights to increase visibility while truck is in route and replace light fixtures that are no longer working.

<u>Action Needed:</u> Approve the lighting retrofit of Rescue 11 for the amount of: \$11,752.80. Lighting retrofit to be completed at Action Fleet and funds taken out of the Maple Plain / Independence Partnership Capital Improvement Account.

c. Fire Station Facility Study Update

Maple Plain City Council commissioned a study to be done of the Maple Plain Fire Station by Wold Architechts. An update on the process will be given at the meeting by Fire Chief Justin McCoy

Action Needed: Discussion Item Only

d. JPA Discussion

At the July 11, 2017 Fire Commission Meeting, Fire Commission Directed staff to work on finding efficiencies in the JPA agreement between Maple Plain and Independence.

Action Needed: Update Only

New Business

a. Medina Fire Service

Attached in your packet is a renewal fire contract between the Maple Plain Fire Department and the City of medina. This item has been approved by the Maple Plain City Council and Medina City Council.

Action Needed: Information Item Only

b. Relief Association Update

Maple Plain Fire Relief Association Board of Trustees will be present to give an annual update to the Fire Commission on status of funds and funding levels.

Action Needed: Information Item Only

c. Website

Maple Plain Fire Department has a new website that was published in early September. A brief tour of the website will be given and an opportunity for Fire Commissioners to give feedback on the website. Website address: www.mapleplainfire.com

Action Needed: General Discussion Item only

d. 2018 Meeting Dates

Keeping with the same Tuesday of each month, the following would be the dates for 2018.

- April 10, 2018
- July 10, 2018
- October 9, 2018
- January 8, 2019

<u>Action Needed:</u> Motion to approve meeting dates for meetings to be held at 7am at Maple Plain Fire Station, 1645 Pioneer Avenue.

AMENDED AND RESTATED CONTRACT FOR FIRE PROTECTION BETWEEN THE CITY OF MAPLE PLAIN AND THE CITY OF MEDINA

THIS AMENDED AND RESTATED CONTRACT, effective, January 1, 2018, by and between the City of Maple Plain, a Minnesota municipal corporation ("Maple Plain"), and the City of Medina, a Minnesota municipal corporation ("Medina");

WITNESSETH:

WHEREAS, Maple Plain has the capability to provide fire protection and emergency medical and rescue services to Medina through the personnel, facilities, and equipment of its Maple Plain Volunteer Fire Department; and

WHEREAS, Medina desires to contract with Maple Plain to provide such services to a portion of Medina, subject to the terms hereof.

NOW, THEREFORE, in consideration of the foregoing and the other mutual covenants and promises contained herein, the parties agree as follows:

DEFINITIONS

- 1.01 Fire Protection Services. The protection of life and property from damage or destruction by fire, together with such emergency medical and rescue operations as may be authorized by Maple Plain, acting through its duly appointed Fire Chief or designee.
- 1.02 Fire Protection Services Area. The land area in Medina described in Exhibit A attached hereto to which Maple Plain shall provide Fire Protection Services during the term of this Contract.
- 1.03 Service Fee. The amount of consideration payable annually by Medina to Maple Plain for Fire Protection Services.

1.04 Call Hour – is the time from when the call is dispatched to the time the last truck is out of service. If the call is less than an hour in length, it is counted as a one hour call.

FIRE PROTECTION SERVICES TO BE PROVIDED

- 2.01 In accordance with the terms and conditions hereof, Maple Plain shall provide Fire Protection Services within the Fire Protection Services Area or shall arrange for such services to be provided pursuant to mutual aid. For each call, the Fire Chief shall dispatch such fire fighting personnel and equipment or emergency personnel and equipment as the Chief determines to be necessary. The Fire Chief may also call for such other assistance under any mutual aid agreement as the Chief may deem necessary.
- 2.02 Maple Plain agrees to keep and maintain in good order and at its expense the fire and emergency equipment necessary to provide Fire Protection Services. Maple Plain shall also arrange for suitable personnel to provide Fire Protection Services.
- 2.03 Maple Plain shall provide to Medina an Annual Fire Services Report to include a recent five-year history of fire calls (and hours) in the service area, a recent three-year history of the Maple Plain line-item budget of all actual revenues and expenditures, a current list of all fixed assets and equipment, a 10-year Capital Improvement Plan, and any other information that Maple Plain deems appropriate.

ANNUAL CONSIDERATION

3.01 In consideration of rendition of Fire Protection Services to the Fire Protection Services Area under this Contract, Medina shall pay to Maple Plain an annual Base Compensation Service Fee, without further notice, in two equal semi-annual installments payable on March 15 and September 15; and, an Hourly Rate Compensation Service Fee, payable within 30 days upon Medina receipt of an annual call hour report from Maple Plain as follows:

2018

- Base Compensation: An annual amount equal to \$5,557.82 plus the 2017 annual Consumer Price Index (CPI) percent increase for the Minneapolis-St. Paul Metro area as published by the U.S. Department of Labor Bureau of Labor Statistics, but not less than a 2% increase and not to exceed a 5% increase; plus,
- Hourly Rate Compensation: An hourly rate equal to \$160.00 for each call hour serviced in Medina by Maple Plain which exceeds 100 call hours in each calendar year.

2019

- Base Compensation: An annual amount equal to the 2018 Base Compensation plus the 2018 annual Consumer Price Index (CPI) percent increase for the Minneapolis-St. Paul Metro area as published by the U.S. Department of Labor Bureau of Labor Statistics, but not less than a 2% increase and not to exceed a 5% increase; plus,
- Hourly Rate Compensation: An hourly rate equal to \$160.00 for each call hour serviced in Medina by Maple Plain which exceeds 100 call hours in each calendar year.

TERM AND TERMINATION

4.01 This Agreement covers the period January 1, 2018 through December 31, 2019. The term of this agreement will be extended for a period of two years unless this Agreement is terminated as provided in Section 4.02 of the Agreement.

- 4.02 This Agreement shall be terminable only as follows:
 - Medina or Maple Plain may choose to terminate its participation in the Agreement provided that such termination be effective on January 1 of the subsequent year preceded by a minimum sixmonth written notice.
 - 2. Immediate termination may occur for breach of contract following written notice;

MISCELLANEOUS PROVISIONS

5.01 Calls for Fire Protection Services shall generally be answered in the order of their receipt. In case of concurrent fires or calls for emergency medical or rescue services, either within the several areas served by Maple Plain or under any mutual aid agreement, the Fire Chief shall weigh the relative risk of loss to life and property posed by the concurrent calls and shall make a final determination on the advisability of committing equipment and fire fighters to the concurrent calls. In making this determination, and in making the same determination in the case of single fires, the Fire Chief shall also consider the feasibility of making the run in light of road conditions, weather conditions and all other conditions which shall affect the safety of fire fighters and equipment.

5.02 Neither Maple Plain nor the Maple Plain Volunteer Fire Department shall have any claim against Medina for damage to their property or equipment. Maple Plain shall indemnify and hold Medina, its officers, employees, agents and representatives harmless for all claims arising out of injuries or death to fire fighters or others or for damage to property occurring in the provision of Fire Protection Services. Maple Plain agrees to obtain at its expense such public liability or other insurance as it deems necessary in an amount no less than \$1,000,000 protecting itself and Medina against damage claims of its fire fighters for personal injury sustained while in service within the said limits of the Fire Service Area as hereto set forth. Nothing in this Contract shall be deemed to be a waiver of any limitation of public liability available to Maple

Plain under state law.

5.03 At no time shall Medina have any claim on any assets of the City of Maple Plain,

the Maple Plain Volunteer Fire Department, or any joint powers or mutual aid agreements to

which Maple Plain may be a party.

5.04 By adoption of a resolution authorizing Maple Plain to enter into this Contract,

Maple Plain also has authorized the Maple Plain Volunteer Fire Department to respond to fires or

calls for other emergency medical or rescue services outside the city limits of Maple Plain in the

manner contemplated by Minn. Statutes, Secs. 438.08 through 438.11, inclusive.

5.05 This Contract shall constitute the entire agreement between the parties and

supersedes any other written or oral agreement between Maple Plain and Medina. This Contract

may only be modified in writing signed by both parties.

5.06 This Contract may be assigned by Maple Plain to a joint powers entity established

by Maple Plain and the City of Independence for the purpose of providing Fire Protection

Services within those cities.

IN WITNESS WHEREOF, the parties hereto have set their hands effective at the date

first above written.

THE CITY OF MAPLE PLAIN

By: Mayor Mayor Mayor Bob Mitchell

City Administrator Robert Schoen

THE CITY OF MEDINA

By: Mayor Bob Mitchell

City Administrator Scott Johnson

STATE OF MINNESOTA) ss

COUNTY OF HENNEPIN)

and Scott Johnson, the Mayor and City Administrator, respe	me this day of, 2017 by Bob Mitchell ctively, of the City of Medina, a Minnesota municipal
corporation, on behalf of the City.	
	Notary Public
STATE OF MINNESOTA)	
) ss	
COUNTY OF HENNEPIN)	
	\sim $^{\circ}$ $^{\circ}$ $^{\circ}$ $^{\circ}$ $^{\circ}$
The foregoing instrument was acknowledged before a	me this _/ day of
Russke and boody Schoell, the Mayor and City Administrati	of, respectively, of the City of Maple I fam, a Minnesota
municipal corporation, on behalf of the City.	Sharon Celeste Spices
	Sharon Celebre Spices
	Notary Public /

SHARON CELESTE SPICER
Notary Public-Minnesota
My Commission Expires Jan 31, 2021